

**TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
April 14, 2026**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
 - A. Minutes of the March 10, 2026 regular meeting as published.
 - B. Claims for April to date.
 - C. Claims paid in March (utility payments, payroll, approved grant expenses)
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
 - D. Claim(s) from the Upton CoOp & Weston County Gazette (**Councilman J Watt & Mayor N Trandahl recused**)
3. **PUBLIC REPORTS/COMMENTS**
 - A. Proclamations:
 - a. National Child Abuse Prevention Month April 2026
 - b. National Public Safety Telecommunications April 12-18, 2026
 - c. National Travel & Tourism Week May 3-9, 2026
 - d. National Economic Development Week May 4-8, 2026
 - e. Earth Day April 22, 2026
 - f. Arbor Day April 24, 2026
 - g. National Historic Preservation Month May 2026
 - h. **Municipal Clerk's Week May 3-9, 2026**
 - i. **National Police Week May 10-16, 2026 & Peace Officers Memorial Day May 15, 2026**
 - j. **National Public Works Week May 17-23, 2026**
 - k. **National EMS Week May 17-23, 2026 & Firefighter's Day May 4, 2026**
 - B. Dispatch JPB Update (report/budget request due 4/30)
 - C. Hazardous Waste Day-Caleb Carter, WCNRD
 - D. Other
4. **UNFINISHED BUSINESS**
 - A. Update on liquor license renewals
5. **NEW BUSINESS**
 - A. @ approximately 7:30 p.m. open the budget hearing:
 - a. Increase the General Fund budget by \$22,636.00 by budgeting \$22,636.00 from General Fund Cash Reserves. The funds will be used for salary and benefits for a full-time police officer through June 30, 2026.
(open hearing, ask for comments & input, close hearing, motion/second, call for action)
 - B. Consideration of Ordinance No. 1, Series 2026- Annual Appropriations for the Fiscal Year Ending June 30, 2027-FIRST READING
(motion/second to open discussion, ask for staff input, call for action)
 - C. Consideration of a budget amendment in the following particulars:
 - a. Increase the Sewer Fund by \$87,728.10 by budgeting \$87,728.10 from Sewer Fund Debt Reserves. The funds would be used to retired debt from CWSRF #190-Willow Street Project in the amount of \$87,172.59 principal and approximately \$555.51 interest. This matter would be acted upon at approximately 7:35 p.m. during the regular meeting on Tuesday, May12, 2026.
(motion/second to open discussion, ask for staff input, call for action)
 - D. Consideration of a budget amendment in the following particulars:
 - a. Increase the General Fund Budget by \$179,642.00 by budgeting \$179,642.00 from General Fund Cash Reserves. The funds will be used for street paving on the Colorado Avenue Project.
 - b. Increase the Water Fund Budget by \$108,838.00 by budgeting \$108,838.00 from Water Fund Capital Improvement Reserves. The funds will be used for the water portion of paving on the Colorado Avenue Project.
 - c. Increase the Sewer Fund Budget by \$61,221.42 by budgeting \$62,221.42 from Sewer Fund Capital Improvement Reserves. The funds will be used for the sewer portion of paving on the Colorado Avenue Project.
This matter would be acted upon at approximately 7:30 p.m. during the regular meeting on Tuesday, May 12, 2026.
(motion/second to open discussion, ask for staff input, call for action)
 - E. Consideration to renew the lease with the Upton Senior Center Board for a term of two-years beginning July 1, 2026 and ending June 30, 2028
(motion/second to open discussion, ask for staff input, call for action)
 - F. Consideration of Ordinance No. 3, Series 2026-Powder River Energy Corporation Franchise Agreement-FIRST READING
(motion/second to open discussion, ask for staff input, call for action)

- G. Consideration of a request to have the following lots in the following blocks in the Sawmill Addition priced for sale under economic development: housing as per **WS 15-1-112(b)(i)(D)**. The proposal includes approximately 476,491 sq feet or 10.94 acres, total of 51 lots, to be developed into single family homes.

Lots 2,3 & 4 in Block 9

Lots 2,3,4,6,7 & 8 in Block 10

Lots 2,3,4,6,7, & 8 in Block 11

Lots 3,4,5,6,7 & 8 in Block 12

Lots 5,6,7 & 8 in Block 19

Lots 1,2,3,4,5,6,7, & 8 in Block 22

Lots 1 & 2 in Block 25

Lots 1,2,3,4,5,6,7 & 8 in Block 26

Lots 1,2,3,4,5,6,7 & 8 in Block 27

- a. Action to set terms of the sale-lot price, consideration removal of covenants on lots upon the sale, other terms as deemed necessary
- b. Action to set a public hearing to be advertised for three consecutive weeks, hearing date suggested 05/12/2026 during the regular meeting.

- H. Ordinance No. 2, Series 2026-Updates to Original Ordinance No. 3, Series 2024-Charter Communications Franchise **FIRST READING** to include:

- a. Amending paragraph 4b.) to read: The facilities of the Grantee may be installed underground, subject to approval and permitting by the Town, in those Service Areas where existing telephone and electric services....
- b. New paragraph 4e) Placement of all underground facilities by Grantee shall be approved and permitted by the Superintendent prior to construction. Failure to secure approval prior to placement of facilities shall render this Ordinance subject to termination.

(motion/second to open discussion, ask for staff input, call for action)

- I. Schedule Budget Workshops:

- a. May 4 -5 or 8
- b. May 18-22
- c. May 26-29

- J. Other

- a. Policy:
 - a. **None at this time**
- b. Other

6. REPORTS

- A. Chief of Police
- B. Fire Chief
- C. Superintendent-16-4-405(a)(vii) to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price; and 16-4-405(a)(viii) to consider acceptance of gifts, donations and bequests which the donor has requested in writing be kept confidential.
- D. Clerk-Treasurer-16-4-405(a)(iii) on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.
- E. City Attorney
- F. Council
- G. Mayor

7. ADJOURNMENT